



Terms of Reference

Mapping of Regional Anti-Human Trafficking Initiatives in India, Nepal and Bangladesh

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Summary

Assessment Commissioned by	ECPAT Luxembourg
Project Name	MUKTI South Asia [MSA]
Thematic Intervention	Child Sex Trafficking and Child Protection
Duration	April 2023 – March 2027
Intervention Areas	<ul style="list-style-type: none"> • India (Maharashtra, Goa, Jharkhand, West Bengal, Delhi National Capital Region/NCR) • Nepal (Countrywide survivor assistance) • Bangladesh (Jashore and Satkhira along the border with West Bengal, India)
Implementing Partners	<ul style="list-style-type: none"> • Anyay Rahit Zindagi [ARZ], Goa, India • Jabala Action Research Organisation [Jabala], West Bengal, India • Jharkhand Vikas Parishad [JVP], Jharkhand, India • Society for Participatory Integrate Development [SPID], Delhi, India • Shakti Samuha, Nepal • Rights Jessore, Bangladesh • ECPAT International, Thailand
Intended Beneficiaries	<ul style="list-style-type: none"> • Child victims of sex trafficking • Children vulnerable to sex trafficking • Local, national and South-Asia level anti-TIP stakeholders
Project Funded by	The U.S. Department of State’s Office to Monitor and Combat Trafficking in Persons (J/TIP)
Project’s Goal	<ul style="list-style-type: none"> • State and civil society anti-TIP stakeholders in the states of Maharashtra, Goa, Jharkhand, West Bengal and Delhi NCR in India, as well as in Nepal and Bangladesh coordinate efficiently to protect and care for child survivors of inter and intra-state and cross-border sex trafficking through services responsive to the needs of survivors.
Project Objectives	<ul style="list-style-type: none"> • Improved coordination exists among state and civil society anti-TIP stakeholders (from community to national levels) to ensure resources are effectively managed and distributed to survivors of child sex trafficking. • Strengthened victim centered services provide more responsive and needs-based assistance to survivors of child sex trafficking.

1. ECPAT Luxembourg

ECPAT Luxembourg is a non-profit, non-governmental organization established in 1995. We are part of the global ECPAT network, the internationally recognized authority on countering sexual exploitation of children. In the Grand-Duchy of Luxembourg, we work to sensitize the general public and lobby to promote the rights of children to protection from sexual exploitation. In South Asia, Cambodia and West Africa, we work to end different forms of sexual exploitation of children through prostitution, trafficking, early and forced marriage, exploitation in the context of travel and tourism and online. Our primary focus is on children and youth but we also work with their families and communities directly.

Our strategy to end sexual exploitation of children involves promoting critical systemic and social changes. To this end, we prioritize working in coordination with families, communities, governments, and other stakeholders from local to national and regional levels. We keep them informed and strengthen their capacities to create strong and reliable systems of protection for children. As a condition for developing and putting into practice evidence-based program methods and policies, our interventions are strengthened by ongoing research and knowledge growth on child sexual exploitation.

ECPAT Luxembourg is currently implementing a US Department of State, to Monitor and Combat Trafficking in Person (TIP) project titled Mukti South Asia in India, Nepal and Bangladesh for which it plans to conduct a “Mapping of regional anti-human trafficking initiatives in India, Nepal and Bangladesh”.

2. Project Overview

MUKTI South Asia (MSA) aims to combat child sex trafficking in India, Nepal, and Bangladesh. This project recognizes the critical need to enhance anti-trafficking responses to ensure the protection and well-being of child victims. It will engage key stakeholders and address critical gaps and challenges identified in the 2021 TIP Report. These gaps include, but are not limited to, an insensitive legal system that fails to address the specific needs of child victims, prolonged repatriation processes in cases of transnational trafficking, and post-rescue rehabilitation programs that do not adequately support victims in healing and moving forward with their lives.

One of the major obstacles to addressing transnational trafficking in the region is the lack of practical coordination efforts between stakeholders in source and destination areas. This is a result of insufficient exchange of actionable information, poor coordination among state agencies against organized trafficking networks, and inadequate services for child victims. Additionally, unclear repatriation procedures at national and transnational levels, along with lengthy judicial processes, further compound the difficulties faced by victims of child sex trafficking. Despite existing efforts to combat human trafficking, it is crucial to allocate significant resources and collaborative efforts to strengthen responses, a challenge that governments and civil society initiatives in the proposed countries currently face.

This project empowers child victims through targeted interventions and a survivor-centered approach, strengthens coordination between source and destination regions, improves access to justice, and enhances post-rescue rehabilitation services. By bringing together government agencies, civil society organizations, and survivor-led initiatives, the project aims to create a collaborative community of

practice that will work tirelessly to ensure a brighter future for survivors and prevent the re-trafficking of vulnerable children.

The project highlights the importance of enhancing anti-trafficking responses at two levels:

1) strengthening the capacity of stakeholders from the community to the national level to combat child sex trafficking effectively, and 2) improving the protection of child victims by addressing the gaps identified by survivors in existing direct services.

ECPAT Luxembourg aims to map all anti-trafficking initiatives, interventions, laws, policies, and services to ensure the effective execution of project objectives and activities and to prevent gaps in coordination and duplication of assistance to victims and survivors of child sex trafficking in India, Nepal, and Bangladesh.

3. Purpose

The overall purpose of mapping existing anti-TIP initiatives and key stakeholders in India, Nepal, and Bangladesh is to identify the continuum of support that includes protection, prevention, rescue, prosecution, repatriation, reintegration, and rehabilitation for survivors of trafficking, focusing on the five-year period from 2019 to 2023

The mapping results are expected to facilitate collaborative efforts among anti-TIP stakeholders to enhance cross-border coordination and address gaps in comprehensive support to victims of child sex trafficking. Its findings will be used to inform strategies that the project will apply to increase the involvement of all parties, including service providers, responsible for countering TIP activities in the region. Additionally, the mapping will assess the impact of anti-trafficking laws, policies, standards, operating procedures, programs, and interventions. The mapping is also expected to identify coordination opportunities between source and destination states.

The **specific objectives** of this assignment are:

- To provide an overview of anti-human trafficking initiatives in India, Nepal, and Bangladesh.
- To comprehensively review national and state (only specific states mentioned above as project areas) level laws, policies, acts, guidelines, and standard operating procedures and their status and way forward.
- To analyze stakeholders, state and district-level programs, interventions, reports, and budgets (national and international contributions and commitments) related to anti-human trafficking initiatives in the region. This must also include an analysis of budgets and expenditures committed to child protection, child trafficking, gender-responsive budgeting.
- To analyze the cross-border (source-destination) coordination, roles and commitments of government, civil society, I/NGOs, and other stakeholders to improve coordination efforts and facilitate smooth and efficient services. Special attention needs to be given to information on the range of services received by victims, their quality and pertinence.
- To develop content for an online interactive map based on agreed use of specific programs/software.

4. Scope of Work

This exercise will identify and study existing anti-human trafficking initiatives in project-implementation countries. It will explore cross-border coordination opportunities and gaps in services proposed to child victims of sex-trafficking. The exercise will identify and systematically list all key stakeholders. Moreover, it will assess the human rights impact of anti-trafficking laws, policies, programs, and interventions on child victims of sex-trafficking.

The consultant will be responsible for designing mapping methodologies, developing practical tools for data collection, analysis, compilation, report presentation, and preparing content for disseminating findings through an interactive map.

The mapping's key findings and strategic recommendations are expected to help the project to improve cross-border collaboration to improve services to victims and survivors of child sex-trafficking as well as to synergize efforts among stakeholders to bridge existing gaps in delivering comprehensive support to victims and prevent their re-trafficking.

Key tasks include (but are not limited to):

- Desk review to assess existing laws, policies, guidelines, standard operating procedures, stakeholders, programs, interventions, and budgets related to anti-human trafficking initiatives in India, Nepal, and Bangladesh.
- Designing a detailed methodology and tools for the mapping purpose.
- Compiling and analyzing collected data.
- Presenting findings and strategic recommendations in a report in English.
- Organizing presentation of key findings to partners at country and regional levels, and incorporating suggestions from partners in the final report.
- Developing content based on agreed-upon filters for an interactive map program/software to be used for disseminating findings

4. Methodology

- The consultant will develop and finalize a detailed methodology, tools, and approaches for the mapping assignment, explicitly outlining how this assessment will be conducted and how the mapping exercise will arrive at conclusions in collaboration with the ECPAT Luxembourg.
- The mapping methods could include literature review, stakeholders mapping, online survey, fieldwork, consultation meetings, etc.
- The mapping of anti-human trafficking initiatives in India, Nepal and Bangladesh will also remain open to exploring any novel methods that may enhance the mapping process, with their inclusion to be discussed and agreed upon with the project team.

5. Expected Deliverables and Timeframe

The mapping is expected to be completed in 5 months, including submission of the final report and the content for the interactive map program/software submission. The consultant/organization/firm will provide a detailed work schedule in the technical proposal, which ECPAT Luxembourg will review and finalize.

This consultancy is performed under the guidance of the Project Lead, Head of South Asia Program, and Head of South Asia Operations. The Monitoring, Evaluation and Learning Manager will be the contact point of this consultancy.

The following deliverables are required in English.

SN	Deliverable	Details	Medium	Timeline (deadline)
1	Inception Meeting Inception Meeting Report	<ul style="list-style-type: none"> Inception meeting with consultant and project team Desk review Methodology and tools designs Detailed field implementation plan Stakeholder Mapping Matrix Pre-testing and piloting of tools Preparation of survey (online and field) schedules 	E-copy of meeting note	9 January 2024 19 January 2024
2	Online surveys and field visits	<ul style="list-style-type: none"> Questionnaire design and implementation of online survey 	Online tools and plans, field visit schedule and brief report	10 February 2024
3	Draft report	<ul style="list-style-type: none"> Data analysis and validation Submission of draft report Presentation of initial findings for debriefing and feedback. 	E-copies	10 March 2024
4	Summary of preliminary findings	<ul style="list-style-type: none"> Presentation of preliminary findings of the mapping and recommendations Validation of key findings and recommendations from project implementing partners and EL 	E-copies	4 April 2024

SN	Deliverable	Details	Medium	Timeline (deadline)
5	Summary report	<ul style="list-style-type: none"> • Summary of key findings and recommendations 	E-copies	15 April 2024
6	Contents of interactive map	<ul style="list-style-type: none"> • Agreement on filters for interactive map • Finalization of content of interactive map 	E-copies	7 May 2024
7	Workshops and tools for disseminating information (Physical and virtual)	<ul style="list-style-type: none"> • Final sharing meeting with Technical Advisory Committee (ECPAT Luxembourg) and Implementing Partners • Submission of dissemination tools (PowerPoint presentation, 2 pagers, Report in word file) 	E-copies	8 May 2024
8	Final report	<ul style="list-style-type: none"> • Incorporation of feedback and submission of final report 	E-copies	15 May 2024

6. Responsibilities of ECPAT Luxembourg

ECPAT Luxembourg will be responsible for coordination and collaboration required for the mapping and assessment. Specifically, ECPAT Luxembourg will:

- Provide inputs and support to finalize the detailed mapping assignment plan, methodologies, tools/instruments, and approaches.
- Facilitate the mapping assessment team to work in the field.
- Coordinate with concerned stakeholders and participants related to mapping if needed.
- Bear all direct costs of the mapping as per agreement.
- Monitor, provide feedback, and ensure the effectiveness of the assignment.
- Provide inputs on the draft and support to finalize the report and input content for an interactive map.

7. Qualification and Expertise

The firm should comprise highly skilled experts who possess a demonstrated track record in conducting research, particularly in the areas of child protection and combating TIP

Qualification and experience of the consultant:

- Evidence of the consulting institution's knowledge of child rights, child protection, and combating TIP
- A proven track record on the mapping and similar types of assessments of TIP will add value.
- Master's degree in social sciences, statistics, development, sociology, public health, international studies, or an equivalent degree
- At least 7 years of experience in research with expertise in the subject of child protection, the issue of TIP Experience in anti-trafficking in persons in the South Asia region will be an added advantage.
- Sound experience in liaising with governmental and non-governmental organizations.
- Professional experience in policy analysis, analytical skills, and data analysis skills with the ability to write and review technical documents and reports, conduct online surveys, and interview
- Strong interpersonal skills, a team spirit, and experience in planning and managing qualitative studies, particularly in child protection and trafficking in persons, are required.
- Excellent report-writing skills in advanced English and previous experience in conducting project mapping and assessments or studies in child protection and trafficking are required.
- Excellent facilitation and communication skills.
- Experience using software for mapping and data visualization will add value.

8. Budget and Payment Procedures

The total budget for this consultancy is USD 11,000 (including tax). ECPAT Luxembourg expects a detailed budget breakdown from the consultant, organization, or firm, including applicable taxes, at the time of proposal submission. A detailed financial proposal with consultant(s) itemized fees, field visits, report writing, administrative costs, and other associated costs is required. The consultant, organization, or firm shall bear all tariffs, duties, and applicable taxes or charges levied at any stage during the execution of the work.

Payment schedule:

- 40% after submission of the inception report
- 30% after submission of a draft report
- 30% after submission of final report including summary report and input contents for interactive map

9. Acceptance of Proposal

All rights to accept or reject a proposal, without giving any reasons, shall be reserved with ECPAT Luxembourg. If deemed necessary, the consultant, organization, or firm shall be asked for modifications.

10. Termination of Contract

ECPAT Luxembourg will terminate the contract if the consultant/organization/firm commits a breach in the performance or observance of its obligation under this ToR. The consultant/organization/firm shall be notified in writing a week prior to the termination of the agreement. There will be zero tolerance for any misbehavior or actions against survivors and will lead to immediate termination of contract.

11. Confidentiality

During the survey or any time after the expiry or termination of the agreement, the consultant, organization, or firm shall not disclose to any person or otherwise make use of any confidential information or photos that the consultant, organization, or firm has obtained or may obtain in the course of the survey relating to the partner organization, ECPAT Luxembourg, the respondents, or otherwise.

12. Copyright

The consultant, organization, or firm shall collect and document required information during the entire course of the assessment and include information and data that are not included in the report under annexes. The organization, company, or firm shall also take relevant photographs. Copyright for all of the data and documents will remain with ECPAT Luxembourg. The consultant, organization, or firm cannot publish the findings of this survey without prior consent from ECPAT Luxembourg.

13. Documents to be submitted

The individual consultant, organization, or firm shall submit an application with the following documents:

A. Technical and Financial Proposal

- a. Technical Proposal: A detailed proposal including pertinent methodology for mapping and assessment, a work plan, a timeline of activities, and deliverables.
- b. Signed CVs of the proposed team
- c. Financial Proposal: Detailed budget, including number of days and taxation.

B. Administrative Documents

- Consultant, organization, or firm profile with relevant experiences
- Copy of organization or company registration
- Copy of tax clearance certificate

- Copy of VAT/PAN registration
- Audit report (latest year)
- At least one example of a similar task was conducted.
- Any other documents the consultant considers pertinent to support the proposal
- At least one example of a similar task was conducted.

14. Evaluation criteria

Experience in the technical aspects of carrying out the mapping and assessment, proven past experience in completing assignments of similar nature, quality, and cost-based selection criteria will be adopted to select the consultant, organization, or firm. 80% weight is given to the technical proposal, which includes the proposed methodology, the mapping and assessment approaches, the experience of the mapping and assessment team, and quality control on data collection, analysis, and reporting. 20% weightage is provided to the proposed cost with its details.

15. Legal and Ethical Considerations

The consultant/organization/firm and each member of the survey team selected for this anti-human trafficking mapping process will be required to sign and comply with ECPAT Luxembourg’s child protection policy, code of ethical conduct and charter against sexual harassment, exploitation and abuse. The consultant/organization/firm must also submit a signed statement confirming absence of any links to the management of the project, or any other conflict of interest that would interfere with the independence of the mapping and assessment.

The technical proposal, consultant profiles and financial proposal should be emailed with the subject line “ECPAT_Proposal_Mapping SA TIP Initiatives” by **December 25, 2023, 17:00 Hrs. (Nepal Local Time)** via email:

To:

a.raai@ecpat.lu

Copy:

bp.dahal@ecpat.lu

d.bishwakarma@ecpat.lu

